REQUEST FOR QUOTATION

Ref No.

Seven Sisters Development Assistance (SeSTA)

Street address

House No 40, 1st & 2nd Floor, Gopal Than Path, Gotanagar, Ghy Assam-781011

www.sesta.org

Link for online application: https://sesta.org/tenderrfq/
Quotation Value Should be under Rs. 5 lakhs
e-mail: procurement@sesta.org
Contact No. 7577091295

ITEM REQUIRED:

Vehicle Hire Services

(Travel Vendors)

Service Location: Sivasagar, Charaideo and Jorhat districts, Assam

SL	ITEM	Vehicle Details	Unit	Hire Cost (Rs)	KM / Litre
1	Tata DI / Mahindra Pickup	Type: Tata DI / Mahindra Pickup Location: Sivasagar, Charaideo and Jorhat	Hire rate basis (per day): _____		
2	Tata Ace	Type: Tata Ace Location: Sivasagar, Charaideo and Jorhat	Hire rate basis (per day): _____		
3	Four Wheeler	Type: Dzire / Alto / Passenger carrier Location: Sivasagar, Charaideo and Jorhat	Hire rate basis (per day): _____		

Terms & Condition:

1. Delivery Period : Number of days from the date of purchase order should be mentioned on Quotation
2. Payment Terms: Within 7 days after submission of bill with trip/log details
3. The Quotation must be submitted on or before the submission deadline
4. The Organisation reserves the right to accept or reject any quotation without assigning any reason
5. Cost break-up must be given as Vehicle Hire cost and fuel efficiency (KM/litre) for each vehicle type; hire cost must include driver, taxes, insurance and permits; fuel will be reimbursed on actual as per the quoted KM/litre
6. Vehicles must be in good running condition with valid RC, insurance, PUC, fitness and permit, and a licensed driver; SeSTA may reject any vehicle that is unsafe or not as offered

Document Requirement

1. Pan Card
2. Trade License / GST (If Applicable)
3. Copy of RC, Insurance and Driving Licence of vehicles/drivers offered
4. Previous Experience, Order letter should be attached (If Any)

Prepared By: Arup Bhuyan_____

Date:09-11-2026